

## SKILLS

Microsoft Office, Adobe Premier Pro, Final Cut Pro/7, After Effects, Pro tools, Reaper, Photoshop, Panasonic Cameras, Canon DSLR Cameras, Audio Board Operations, Logging, Transcoding, French, Spanish, DVD Pro, Pluraleyes, Adobe Media Encoder, Media Compression

- Nov 2014-** AdGreetz-Los Angeles, CA (Remote) | Video Editor Assistant & Database Administrator
- ❖ Managed & updated client lists using SalesForce
  - ❖ Remotely edited personalized commercials & sizzles for potential clients using Final Cut 7
  - ❖ Drafted personalized email proposals for potential clients
  - ❖ Created personalized graphics using After Effects
- May-Dec 2017** Verizon-Sterling, VA | Broadcast Digital Video Operator (VDMS)
- ❖ Began, ended and inserted commercial breaks into live programming
  - ❖ Monitored live broadcast audio/video
  - ❖ Documented any outages, incidents, or process gaps
- Oct 2017** "The Least Among Us"- Tohubohu Productions – Alexandria, VA | Assistant Film Editor
- ❖ Synced Audio to Footage
  - ❖ Organized Project Files
  - ❖ Assembled Rough Cut
- July 2017** "Believe Me"- Tohubohu Productions – Alexandria, VA | Over-Night Editor
- ❖ Synced Audio to Footage
  - ❖ Sourced music for selected scenes
  - ❖ Organized Project Files
  - ❖ Assembled Rough Cut
  - ❖ Sourced sound effects
- June 2017** "The Rest of Your Life"- Tohubohu Productions – Alexandria, VA | Assistant Film Editor
- ❖ Synced Audio to Footage
  - ❖ Organized Project Files
  - ❖ Assembled Rough Cut
- March 2017** "Foster Care Film" (Undecided Title) - BlaqueLightWorldWide/idesygn- NYC, NY | Assistant Film Editor
- ❖ Transcoded Raw Footage
  - ❖ Organized Project Files
  - ❖ Transcribed Raw Footage
- Jan 2017** "Short Comings" BlaqueLightWorldWide- New York City, NY | Assistant Film Editor
- ❖ Transcoded Raw Footage
  - ❖ Assembled Rough Cut
  - ❖ Transcribed Raw Footage
  - ❖ Organized Project Files
- Oct-Dec 2016** CyberFameAgency- Annapolis, MD | CMO/Video Editor/Agent
- ❖ Recruited, managed, & organized social media influencers, brands, & collaborations
  - ❖ Negotiated sponsorships & product placements
  - ❖ Managed TiffanyLee's social media image using Hootsuite for Twitter, Facebook, & Instagram
  - ❖ Edited & uploaded TiffanyLee's YouTube videos according to a regular schedule
- Mar-Aug 2015** Gamer Fit Nation -New York City, NY | Video Editor Intern
- ❖ Inserted b-roll footage into interviews
  - ❖ Uploaded original video content to the company website & YouTube
  - ❖ Contributed to market development
- Aug-Dec 2014** P&L Media-Los Angeles, CA | Production Assistant Intern
- ❖ Assistant Editor
  - ❖ Sound Mixer
  - ❖ Database Management
  - ❖ W Hotel fashion show 9/10/14
  - ❖ Andre Soriano fashion week model selections 10/7/14
  - ❖ Boom Operator (Mic'd talent)
  - ❖ Administrative Assistant
  - ❖ Asia Monet Ray fitting at Sweet! Shop 9/10/14
  - ❖ Kaya Real House 9/24/14
  - ❖ The Reef fashion show 10/17/14

**EDUCATION:** *Syracuse University*, College of Visual and Performing Arts & Whitman School Of Management

B.F.A. - Art Video

Minor - Marketing

Study Abroad: *Academy of Performing Arts in Prague*-New Media